



# Oak Field School & Sports College

## Propectus 2017/2018

Wigman Road, Bilborough, Nottingham NG8 3HW

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**“This is an Outstanding School. There is a strong emphasis on what students can do”**

OFSTED 2014

# Mission Statement

Oak Field School and Sports College is committed to the advancement of inclusive education for all its pupils, through the development of active and creative minds. It supports a broad, balanced, engaging and rich curriculum in core and foundation subjects, such as liberal arts, humanities, physical education and the development of functional and life skills, including Work Related Learning.

*“Life itself is the groundwork of education and training”*  
(Pestalozzi)

Oak Field promotes respect for diversity, promoting our pupils as global citizens. We encourage a sense of compassion and understanding of others, and a deep respect for human worth and dignity. We recognise and respect every member of the school community’s ethnicity, cultural and religious values and sexual orientation. We stress the importance of personal development of each child and young person, with reference to their learning, social emotional, physical, spiritual and moral education.

The School sees itself as at the heart of education within the City, working closely with other agencies in the City and County to ensure the very best outcomes for the pupils and their families. Its commitment to research and training ensures a healthy relationship with its local Universities and the Redhill Teaching School Alliance.

The School is committed to the tenets of the Every Child Matters Agenda.

**“Students behave excellently and feel very safe in the supportive environment of this school”**

OFSTED 2014



The Oak Field School is a City co-educational day school for children aged 3-19 years with special educational needs, in particular severe and profound learning difficulties and/or physical difficulties.

## Number on Roll

1st September 2017: **160**

## Head Teacher

**Mr. David S. Stewart O.B.E. BA (Hons) M. Ed D Litt h.c. DL**

## Oak Field School is divided into 3 phases

Early Years & Key Stage 1 **3 classes**

7-13 **9 classes**

14-19 **6 classes**

*'Parents are very pleased with how open, informative and settled staff are and really value the care and support they give to their children'*

OFSTED 2014

## Parent Governors

Parents have an important part to play in the actual running of the school through the School's Governing Body. This is where parents and other people from the local community get together with teachers to decide what is taught, set standards of behaviour, interview and select staff and decide how the school budget is spent.



## Oak Field School's Governing Body

Ms S Bustard	Chair	LA
Prof D Brown		Co-opted
Mr P Russ		Co-opted
Prof A Emerson		Co-opted
Prof P Standen		Co-opted
Mrs P Lewis		Co-opted
Mrs G Clifton		Co-opted
Mr A Beck		Co-opted
Ms L Wilson		Parent
Mrs R Howard		Parent
Ms J Hollingworth		Parent
Mr D Stewart OBE DL		Head Teacher
Mrs M Payne		Staff
Mr M Riley/Miss L Wyatt (joint position)		Associate
Mrs C Cunningham		Associate

*'Governors are very diligent and  
supportive'*

OFSTED 2014



## Admission arrangements

Oak Field School caters for children with Physical Disabilities, Severe Learning Difficulties and those with Profound and Multiple Learning Difficulties. Admission to the Oak Field School is through a Statement, which is issued by the Education Authority after a child has been assessed under Section Five on the 1981 Education Act. The age at which pupils are admitted varies and is dependent on the individual needs of each child. The catchment area is defined by the Authority as the City of Nottingham and the District of Broxtowe.

## School discipline

At Oak Field School we want to make sure that everyone is happy. We aim to provide opportunities for pupils to widen their experiences and learning, to enable them to work and play together, to discover new things, to make things and last but by no means least, to behave well towards each other, their teachers and their parents at home, school and within the wider community. At Oak Field School we like to work alongside parents and carers to encourage children to develop as fully as possible. We are particularly concerned with good behaviour. We believe that good behaviour needs to be carefully developed. It is too important to be left to chance. We think that everyone learns best when they are clear about what they are supposed to do and when they are consistently encouraged to do it. The School maintains an anti-bullying policy.

## School dress

There is no school uniform, but school fleeces, sweatshirts, polo shirts and T-shirts with the school logo are available at the school. It is recommended that children wear clothing with simple fastenings that can be dealt with easily. Shorts, t-shirts and plimsolls are required for PE and movement sessions. All clothes must be named clearly. The wearing of jewellery that could be easily lost is discouraged, and the school cannot take responsibility for items such as personal stereos.

## Security

All visitors and parents must report to Reception to sign in and receive a visitor badge. All main doors with access into school are fitted with keypads.



# Our school

## Session times

School starts at 8.55am and finishes at 3.40pm with 1 ¼ lunch break. Pupils have a 10 minute milk break in the classroom each morning. There is a 30-minute whole school assembly once a week on Friday mornings and departments may hold department assemblies during the week. Registration is completed during the first few minutes of the day. The pupils are fully supervised throughout the lunch break consistently encouraged towards independence.

## Transport arrangements

By arrangement, transport to and from school can provided for the children by the Local Authority where appropriate. Children are transported by minibus, coach and ambulance. Increasingly the students and families are encouraged to use their own or public transport. If the older pupils are capable of using public transport bus passes are provided. When students reach 16, arrangements are made for them to acquire public transport passes from the appropriate local authority, to assist in training towards greater independence.

The Transport Officer who deals with the students living in the City is Mr Shaun Morris who can be contacted on (0115) 8761778 The Transport Officer who deals with the students living in the County is Linda Blaney who can be contacted on (0115) 9773493

## Public transport

Nottingham City Transport Pink Line, Number 28 Bus from Upper Parliament in the City Centre is a frequent service into Bilborough. The bus stops opposite the school at the bus stop named Glaisdale Drive. Please contact the school for further details.

The Y28 also covers this route.

## Parking

Limited parking is available on the school premises between 9.30am and 2.45pm. Before 9.30am and after 2.45pm the site must be clear for buses and ambulances. Parking is also available in the staff car park situated opposite the school entrance. Please notify the office if you have parked on the school premises.



## Working with parents

Parents are welcome to visit the school at any time, but it is advisable to make an appointment first. Parents visit the school prior to a child's admission usually with a Support Teacher. Preschool children may be admitted on a part time basis and parents are welcome to attend sessions in the first instance. Regular parents workshops are held for parents of children already in school and parents have individual invitations to discuss their child's progress and future educational aims with the Head Teacher and class teacher annually. Admission to Oak Field School is arranged by the Authority. Whenever visiting school, please remember to report to the Reception or Main Office.

## Keeping in touch with parents

- a) Parent Workshops – these are held regularly to keep parents up to date with their child's individual programme and to discuss any problems. Parents are encouraged to meet together to offer support.
- b) Home/School diaries and newsletters are used to keep parents informed and are particularly useful for those parents whose child is unable to speak. Parents are encouraged to follow the school homework policy.
- c) Parents are welcome to visit the school at any time to discuss the progress of their child or any difficulties they may be encountering. We also welcome parents to help with swimming, PE, toy library, equipment making etc.
- d) 'The Friends of Oak Field' is a social and fund raising body consisting of parents, staff and friends of the school. They work tirelessly to support the work of the school. Parents are urged to support them. They can be contacted at the school.

There is a Family Support Worker, Lindsey Sharpe, who is responsible for parental involvement. She is available to give extra support to parents when it is needed. Other staff are always willing to help.

The School maintains an anti-bullying policy





### Specialist Sports College



### OfSTED

Our most recent inspection took place in March 2014. OfSTED classed our school as *Outstanding*



### International School Award

The school has held the International Award since 1999



### Artsmark Gold Award

The School has been awarded the Artsmark Gold award by the Arts Council of England



### Youth Sports Trust

Gold Partner



### The Teaching Awards



### Career Mark



## Areas of the curriculum include the following:

Communication and Language	Humanities – History and Geography
Pre-Reading and Reading Skills	Physical Education
Pre-Writing and Writing Skills	Swimming
Pre-Number and Number Skills	French
Technology – Information Technology, Design Technology	Science
Housecraft – Domestic and Cookery Skills	Social Skills – Community Living
Art	Sexuality Education and Relationship Education
Music	Outdoor Education and Pursuits
Environmental Studies	Dance
Religious Studies	Drama
Personal and Social Education	The Sensory Curriculum

The wide range of ability of the pupils and students means that the curriculum is delivered in any appropriate manner in accordance with individual needs. We endeavour to ensure an enriching curriculum and parents are invited to attend meetings in regard to curriculum. We aim to pursue a spiral curriculum constantly reinforcing learning and extending knowledge. Age appropriateness is fundamental to our teaching in an all age school.

***“Students benefit from extremely broad opportunities and experiences”***

OFSTED 2014



# Subjects

## The Arts

The Arts within Oak Field School holds a central position in the curriculum. It allows students to work creatively and independently often setting their own standards and criteria. The Arts is understood to include fine arts – painting, drawing, printing, sculpture, textiles etc. – music, dance, drama and the creative use of language. These subjects are a valuable means of expression for many students, sometimes allowing them the highest form of expression that they achieve. This is not only worthwhile in its own right but can provide a basis for development in other subjects. Often through the Arts students actively learn about other subjects: English, Maths, Humanities. Involvement in Arts subjects allows students the opportunity to visit galleries, visit the theatre and participate in out-of-school workshops and activities.

**The School holds the Artsmark Gold Award**

## Sex Education

**'One of the school's strengths is in sex education for students with physical or learning difficulties'**  
OFSTED 2014

As part of the School's health and relationship education, there is a comprehensive sex education programme. This is organised to be age appropriate and sensitive to the needs of individual pupils, after consultation with parents. The Governors oversee the work in this area by parents, teaching staff, and community representatives. Parents are welcome to discuss any aspects of the programme and there are regular information and discussion meetings for parents.

The curriculum promotes healthy living and endeavours to give skills to improve self-protection. For further information please see the Sex and Relationship Policy. Parents have the right to withdraw their child from Sex Education although at KS3 & 4 there are elements that are statutory. As a school we would recommend that all children and young people undertake this education as part of life skills and personal safety



## Religious Affiliations

The School is not affiliated with any particular religious denomination.

## Religious Education

- a) This is in accordance with the Local Education Authority agreed syllabus
- b) The School will make arrangements for parents to exercise their right of withdrawal of their children from religious worship or instruction
- c) There is a multi-faith aspect for assemblies and moral education

## Residentials

Oak Field School provides a range of residential experiences for Outdoor Pursuits and Environmental Education for all pupils throughout the school year. Trips to local and national places of interest and theatre visits are offered as evening activities on a regular basis.



# Subjects

## P.E./Sport

Physical Education plays an important role in the School's curriculum. The School's policy is to ensure that all students receive a broad and balanced physical education programme which is relevant to the individual student's physical, mental, sensory and emotional state. The whole school follows the guidelines set out in the National Curriculum to encompass the following basic activities:-

Gymnastics  
Dance  
Games

Athletics  
Outdoor and Adventurous Pursuits  
Swimming

Close liaison with the Leisure Services, Sports for the Disabled and Nottingham Outdoor Education ensures that students are able to partake in a wider variety of sporting activities. These are held either as one day events or six week courses and have included such activities as:

Fencing  
Karate  
Boccia  
Basketball  
Mini Lacrosse

Short Tennis  
Athletics  
Sailing  
Canoeing  
Orienteering

There is a hydro pool for those with physical needs or younger pupils. Other pupils access Harvey Haddon for weekly swimming sessions.



Oak Field has a reputation for providing a high quality and stereotype-breaking Work Related and Enterprise Learning. Students take part in, and work towards, real work placement opportunities with local employers and school colleagues. The school believes it's really important for young people with disabilities to know that they are valued and can make a valuable contribution to their community.

Students throughout the school experience and explore work-related learning, from early Design and Technology projects and visits to places of work, to participating in and developing our live student run business, The Welcome Cup Café. A Work Related Learning Trainer is employed specifically to support students in gaining confidence and skills with local businesses and opportunities.

Local college link courses help students understand their options for the future and develop their independence. The school's 'Futures' Personal Advisor works closely with all students aged 14-19, supporting them in their progression through school and beyond.



# The School

## The organisation of education

The Oak Field School has three main teaching groups, all including classes for pupils with profound disabilities.

1. **Early Years and Key Stage 1**
2. **7 – 14 (Key Stages 2 and 3)**
3. **14 – 19 (Key Stage 4 and Sixth Form)**

**'The Early Years Foundation Stage is Outstanding because staff understand these children's needs very well'**

OFSTED 2014

## Early Years & Key Stage 1

The EYFS & Key Stage One consists of 3 classes catering for pupils in the Foundation Stage and Key Stage 1 (Years 1&2). Pupils are placed in the class which best supports their access to learning e.g. physical management and development, independence skills, curriculum delivery style and pace of learning, rather than chronological age. The Foundation Curriculum and individual pupil assessment at the end of the Foundation Stage informs learning for pupils as they transition in to Key Stage 1.

All pupils receive a broad, balanced and rich curriculum where learning is encouraged through active involvement. The Early Years focus for learning is primarily on the three key areas of Communication, Physical Development and Personal, Social and Emotional Development - establishing the early building blocks of skills, knowledge and understanding in these areas. Pupils are supported to apply their learning progress in these areas to functional independence in their daily life as well as to make progress in the more formal aspects of English, Maths, Understanding the World and Expressive Arts.

Pupils are offered an enriched curriculum that includes trips to the theatre and in-school theatre and dance performances, donkey therapy and visits to local community facilities.

The School



Colleagues from Physiotherapy, Occupational Therapy and Speech and Language Therapy Teams and classroom staff work closely together to ensure individual pupils' therapeutic needs are met and pupils who meet the health criteria for therapy caseloads receive regular input from therapists.

A home /school diary keeps parents in touch with activities of the week and day-to-day information about their child. Regular events are organised across the year for parents to come into school and share learning activities with their child. Class teachers invite parents into sessions to share particular aspects of their child's learning with them and welcome parents booking appointments to discuss their child's progress and care.

## Phase 7 – 14 Key Stages 2 & 3

Students access a varied, stimulating and balanced curriculum using half termly topic themes to inspire their learning. The themes are delivered in key areas broadly based around English, Maths, Science and Technology, Creative Arts, Humanities/Cultural Studies and Physical Development, many students also access MFL (French). There is a focus on personal development both in terms of life skills and social interaction for students across the phase. Communication and pupil voice also play a vital role in the students' learning. Encouraging students to express their views, wants and needs and for this to be valued at every level is very important. The curriculum is also enhanced through trips accessing local community facilities, theatre groups coming in to school and visits to local theatres, sporting activities and residential trips.

Students are generally grouped in key stage groups, and the groupings are reviewed annually. There is also flexibility across the phase to group students with similar approaches to learning. There are opportunities for inclusive practice across groups within the school, and with students from mainstream schools in clubs and lunchtime activities.



**'Activities are very practical and prepare all the students extremely well for life and learning, both now and in the future'**

OFSTED 2014

## 14-19 Key Stage 4 & 6<sup>th</sup> Form

### **6<sup>th</sup> Form Curriculum**

Many 6<sup>th</sup> Form students enjoy the increased opportunity to negotiate their own personalised learning within targeted areas of the curriculum. Student and staff teamwork which supports them to pursue their individual enthusiasms and interests. Popular lessons are Men's and Women's Groups (Health, Sex and Relationships groups), Performing Arts, Computing and Enterprise projects. Equally, practical English, maths challenge students to become more independent in their understanding and skills.

Within 6<sup>th</sup> Form, students can add units to their ASDAN Personal Progress and ASDAN Personal and Social Development qualifications (gained in KS4). Additionally 6<sup>th</sup> Form study OCR Performing Arts, Arts Award, OCR Entry Level PE and Art, Student First Aid and Level 2 Food Safety.

Where appropriate students can also study on the pre-vocational and vocational college link course. These have included Animal Care, Hair and Beauty and Catering and Hospitality. These are led in work places or training environments. This year's course, Catering and Hospitality is at Trent Bridge Cricket Ground in their professional catering and hosting facilities.

Reflecting our Sports College designation and our passion for being healthy, PE and Sports are regular timetabled activities for 6<sup>th</sup> Form. Students with physical disabilities can expect to swim each week and take part in regular physical skill, posture and muscle development sessions led by education and physiotherapy team members.



Learning disabled students use the fitness gym, swim at Harvey Haddon Sports Village, and take part in a minimum of 3 physical education or sports sessions each week. Health and wellbeing is a very important concern for young people with disabilities, school encourages students to be active and healthy.

### **Work Experience**

*The School 'Leaders use their very positive partnerships with a wide range of organisations'* OFSTED 2014

As the students move through the 14-19 phase there is an increasing focus on work-related and enterprise learning.

6<sup>th</sup> Form specifically focuses on high quality work experience and opportunities to contribute to the community. 6<sup>th</sup> Formers are supported by a dedicated Work Related Learning Trainer who help students access work placements with an exciting range of local and national employers. The Welcome Cup Café (a successful student-led, publicly used café that is supported by nationally recognised suppliers), Work Skills lessons, Performing Arts, mini-enterprise and work experience placements with school and on-site colleagues are also popular opportunities with 6<sup>th</sup> Form students.

### **Transition**

Students at Oak Field School attract dedicated support from the Futures Targeted Transition Team in the form of Personal Advisors regarding further education, training and employment. Students also have equal access to the Disabled Children's Team Transition Social Workers who support with making employment, training, care and leisure effective. The school works with a wide range of community partners, businesses and ex students and their families to arrange transition events for students approaching their final years of school.

### **Social**

Students enjoy a range of social activities, for example 6<sup>th</sup> Form and Old Students visit to Goose Fair, residential visits to Ampleforth, Derbyshire and the Lake District, nights out in Nottingham, clubs, gallery visits, theatre trips, evening parties and the annual leavers' celebrations.



# The School

**'Leaders use their very positive partnerships with a wide range of organisations'**

OFSTED 2014

## Community Based Learning

Community Based Learning is an essential element of the Sixth Form Department. A range of opportunities to increase student awareness of the facilities and services within the local community are provided throughout the week, either as part of a modular accredited course or as a discreet activity.

Each student undertakes activities within the community most appropriate to him or her. This might include carrying out tasks within the local community or City of Nottingham, using public transport facilities, visiting public access buildings such as leisure centres, the library, museums, local health centres, other schools and accessing local shopping facilities within the community.

A large number of students are able to take advantage of our broad Work Experience Scheme placements in both the school and the community.

Thus, the Department offers a wide and diverse curriculum aimed specially at meeting the needs of the students and recognises that the students are no longer children but young adults.



**‘Achievement is Outstanding because activities are highly imaginative, engaging and suitable’**

OFSTED 2014

## **Classes for planned dependent living**

Classes for Planned Dependent Living provide a highly specialised education designed to take into account learning, visual, hearing and physical needs and related medical conditions. Classes have a high staff-pupil ratio and teachers, teaching assistants and pupil assistants have expertise in a large number of specialised methods and approaches to teaching.

After skilled observation each child is assessed precisely to enable individual programmes to be devised to ensure an appropriate and relevant education. The timetable can be adjusted to take into account individual needs due to medical conditions and there is a facility for tired or sick pupils to rest. Since many of the pupils have difficulties with communication due to hearing, speech and visual disabilities, there are a wide range of ‘object and sensory’ referenced communication approaches used and the most appropriate is chosen for each pupil. There is also an emphasis on the sensory curriculum in that the senses of taste, sight, smell, touch and learning are developed not only to help pupils understand the environment but also often to compensate for sensory impairment. For pupils with a visual impairment there is a large resource of equipment including light systems, fibre optics, starboards and a light room and solar visualisation area. Similarly, for pupils with a hearing impairment, a resource including sound monitors, sound operated walls and a range of sound effects is available.

Education staff in these classes work alongside health staff and ongoing team work takes place with nurses, physiotherapists, occupational therapists and speech therapists. Physiotherapy is integrated into the curriculum for all the students and for specialist approaches such as motor learning, physiotherapists not only advise but also join in teaching sessions. The expertise of staff, therapy input and specialised equipment means the classes for Planned Dependent Living can provide a relevant education for students with learning difficulties and any other sensory or physical disabilities.



# Other Agencies

## The School provides Medicines Assistants to administer medication

### Health Staff School Contact Tel. No. 0115-9299501

Health services are commissioned by Nottingham City Clinical commissioning group and provided by County Health Partnerships to provide a comprehensive Health support network for pupils attending Oak field school.

The Health team who visit the school consists of Physiotherapists, Occupational Therapists, Qualified Nurses and Speech and Language therapists and these are supported by trained support staff. The aim of the service is to enable children to have their Health needs met wherever they are, in age appropriate and child and young people friendly environments.

The Health team aspire to provide children and young people attending Oak field school with the most effective and quality based services. The team work with the children and young people and their families in school and also within their own homes.

## Other Agencies Supporting the School

1. The school has access to educational psychologists. Any pupil experiencing emotional problems may be referred to the educational psychologists after consultation with parents if it is thought that this could be helpful.
2. The Disabled Persons Act workers maintain regular working contact with the school.



# Other Agencies

## The Care of Children

Pastoral Care is fundamental to the work with children and is the responsibility of each Head of Department in close consultation with the Head Teacher. If you have any cause for concern please ring the Head Teacher. Health problems of any kind as well as medication information should be referred to the Head Teacher as “in loco parentis”. On a daily basis most health care will be carried out by health staff, but the Head Teacher is ultimately responsible.

Dinners are provided on the school premises with a cafeteria service for senior pupils with multi choice. Asian meals and dietary needs can be provided.

**Child Protection Governor:** Mrs Glenys Clifton  
**Child Protection Teacher:** Kathleen Cross  
**Child Looked After Teacher:** Kathleen Cross

## Specialised provision & support available to the school

Pupils with English as a second language are supported in a variety of ways.

Educational Psychologists visit to support children and staff with special behavioural techniques and give advice to parents.



# Activities

**'Opportunities and experiences organised by the school have an excellent impact on the lives of current and previous students'**

OFSTED 2014

## Old students association

The School has a thriving Old Students Association which has its own age appropriate programme of activities on offer throughout the year. This includes residential weekends, discos and Barn Dances, restaurant visits and fund raising activities. Students of 16+ are also members of the Association and are invited to join in these activities. This network provides an invaluable link for ongoing support for both ex-students and families alike.

In conjunction with Fun Days in Nottinghamshire a drama group 'Nottingham Theatre of Citizens' and a dance class are held on a weekly basis at College Street, Arts Centre.



# Charging & Remission Policies

## General Principles

The School Governing Body, in adopting the Nottingham City Council LA standard charging policy, is committed to the general principle of free education. The Governing Body recognises the valuable contribution that a wide range of activities, including school visits, residential experiences and clubs, can make towards all aspects of pupils' education. The Governing Body would accordingly wish to promote and provide as far as possible such activities as part of a broad and balanced curriculum for the benefit of pupils of the school.

## Charges

The Governing Body reserves the right to make a charge for the following activities which may from time to time be organised by the school.

Residential Activities held during school hours: charges may be made for the board and lodging element of those residential activities during school hours. Parents will be notified in advance of any such activities which the school proposes to organise and the estimated cost. Parental consent will be obtained for their children's participation in any such activities for which a charge may be made. Any charge for a particular activity will be calculated by reference to the actual cost of providing the board and lodging for each pupil; no other costs will be covered by the charge. Any remission arrangements for such activities will be at the discretion of the Governing Body EXCEPT in the circumstances described below.

Activities held outside school hours: the school will endeavour to provide a range of such activities from time to time. These will sometimes include day and residential experiences, and are known generally as 'optional extras'. Charges may be made for these activities EXCEPT where they are provided to fulfil any requirements specified in the syllabus of a prescribed public examination or are required in order to fulfil statutory duties relating to the National Curriculum or to religious education in which case they are not regarded as optional extras as such and charges cannot be made. (Board and lodging charges may still however be made for any residential activities subject to the remission arrangements described below.)

Parents will be notified in advance of any 'optional extras' which the school proposes to organise and the estimated cost. Parental consent will be obtained if their children are to participate in any activities for which a charge may be made



Any charge for a particular activity will be dependent upon the type of activity and its cost and the number of participants. This charge will not exceed the actual cost of providing the activity, divided equally by the number of pupils willing to participate. The cost of other pupils participating in the visit will not be included in the charge. The charge may however include an appropriate element for such things as:

- the pupil's travel costs;
- the pupil's board and lodging costs;
- materials, books, instruments and other equipment;
- non-teaching staff costs;
- entrance fees to museums, castles, theatres, etc;
- insurance costs;
- the expenses only of participating teachers engaged on a separate contract for services to provide the 'optional extra'.

Any remission arrangements for such activities will be at the discretion of the Governing Body, *except* in the circumstances described below.

Materials and Ingredients: a charge will only be made for any materials and ingredients relating to activities taking place during school hours where parents have indicated in advance a wish to own the finished product, e.g. in home economics or CDT. Alternatively parents may, in these circumstances, be asked to volunteer to provide the ingredients and materials prior to the activity taking place.

## Remissions

Where the parents of a pupil are in receipt of Income Support or Family Credit, the Governing Body will remit in full the cost of board and lodging for any residential activity the school organises for the pupil if the activity:

- takes place within school hours, or
- forms part of the syllabus for a prescribed public examination or fulfils statutory duties relating to the National Curriculum or religious education, irrespective of whether the activity takes place within or outside school hours.

Any other remission arrangements for a particular activity or pupil will be entirely at the discretion of the School Governing Body. Any subsidy provided by the Governing Body will be met from the funds at its disposal.



# Charging & Remission Policies

## Voluntary Contributions

Nothing in this policy statement precludes the School Governing Body from inviting parents to make voluntary contributions for the benefit of the school or in support of any school activity, whether during or outside school hours. Any contributions sought will be entirely voluntary and pupils will not be treated differently according to whether or not their parents make a contribution in response to any invitation.

## Breakages and Damage to School Property

The School Governing Body reserves the right to seek reparation from parents where their children cause breakages or damage to school property.

Any other remission arrangements for a particular activity or pupil will be entirely at the discretion of the School Governing Body. Any subsidy provided by the Governing Body will be met from the funds at its disposal.

## Review

The School Governing Body reserves the right to review and amend this charging policy statement from time to time, as appropriate.



# Attendance & Achievements

## September 2016 – July 2017

The number of unauthorised absences in the year as a percentage of the total number of possible attendances in that year. Years 1-14: 0.7%

Of 161 pupils, 26 of these had unauthorised absence of one or more days at some point during the year.

The number of pupils' authorised absences in the period September 2016 – July 2017 equates to 11.2% of absence. The majority of this time was for medical appointments or illness.

Taking into account the authorised absence for long term illness and medical appointments due to the nature of the students the attendance was 98.1%

## September 2016 – July 2017

Number of Students completed OCR Level 2 Technical Performing Arts – Certificate Level 2 in August 2017	8
Number of Students completed OCR Entry Level PE in August 2017	6
Number of Students completed OCR Entry Level Art in August 2017	6
Number of Students Awarded Arts Award Bronze in August 2017	9
Number of Students Awarded Arts Award Explore in August 2017	3
Number of Students Awarded Arts Award Discover in August 2017	9
Number of Students completed WJEC Solo Music Performance Entry 3 in August 2017	4
Number of Students completed WJEC Composing Music Entry 2 in August 2017	4



ASDAN Personal Progress Entry Level Award	44
ASDAN Personal & Social Development Level Award	17
ASDAN Personal Progress and Personal & Social Development combined	3
Number of Registered Pupils at or near the end of KS1	7
Number Exempted from Assessment under Section 18 or 19 of 1988 Act KS1	7
Number of Registered Pupils at or near the end of KS2	10
Number Exempted from Assessment under Section 18 or 19 of 1988 Act KS2	10
Number of Registered Pupils at or near end of KS3	9
Number Exempted from Assessment under Section 18 or 19 of the 1988 Act KS3	9
Number of Registered Pupils at or near end of KS4	8
Number Exempted from Assessment under Section 18 or 19 of the 1988 Act KS4	8





# Oak Field School & Sports College

## Propectus

2017/18 Wigman Road, Bilborough,

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